

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

The Company shall familiarize the Independent Directors with the Company giving them a review on the operations and performance of the Company so as to enable them to take well informed and timely decisions. The Company may organize induction / orientation programs whenever any new director is inducted on the Board of the Company. The Company also issues appointment letter to Independent Directors which incorporates their duties and responsibilities, role on the Board, Code of Conduct, evaluation process etc. which shall be governed by the provisions of Companies Act, 2013 and Corporate Governance requirements under Listing Agreement. The Directors of the Company shall also be informed on and provided with specific regulatory updates on the development of the Company highlighting key performance indicators through e-mails, articles and internal magazines. The Company may also arrange for visit to the Company's oilfields and Blocks to give them a better understanding on the Company's present operations, risks and opportunities. Independent Directors get an opportunity to interact with the Company's Management during Board/Committee Meetings where they are updated about the business strategy, business models, performance of the Company etc. The Company would provide support to help them familiarize with their relevant duties and obligations.

Thus best possible efforts are made to give the Independent Directors an overview of the Company – its operations, business, industry and environment in which it operates.

ASSAM ENTRADE LIMITED**FAMILIARIATION PROGRAMME FOR INDEPENDENT DIRECTORS**

Sr No.	Name of Director	No. of programs attended FY 2015-16)	No. of programs attended FY 2016-17)	No. of programs attended FY 2017-18)	No. of programs attended FY 2018-19)	No. of hours spent (FY 2015-16)	No. of hours spent (FY 2016-17)	No. of hours spent (FY 2017-18)	No. of hours spent (FY 2018-19)	Cumulative (till date)	No. of hours spent in such programs till date
1.	Mr. Anoop Kumar Gupta	N.A	1	1	1	NA	2	2	2	4	6
2.	Mr. Rajat Gupta	N.A	1	1	1	NA	2	2	3	3	7
3.	Mr. Praveen Kumar Ghiria	N.A	1	1	1	NA	2	2	2	4	6